MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs Ruth Frost
Po Box 12651, Manningtree, Essex, CO11 9AR. Tel. 07799 623529
email: clerk@manningtreetowncouncil.org.uk;
Website: www.manningtreetowncouncil.org.uk

Minutes of the Full Town Council Meeting held at the Masonic Lodge in South Street, Manningtree, CO11 1BG
Thursday 21st March 2024 at 7:30 p.m

Present: Cllr. M. Taylor (Mayor) Cllr. R Stocks (Deputy Mayor) Cllr. L. Dunnett
Cllr. J. Charlesworth Cllr. A Helm-Baxter

In attendance: Mrs R Frost (Clerk) - Cllr T Barrett - 2 members of Public

02.24.238 To receive and approve any Apologies for Absence
Cllr J Lewis and Cllr L Lay-Flurrie sent their apologies and these were accepted by the Council

02.24.239 To receive any Declarations of Interest
None Received

02.24.240 Minutes of the 14th December 2023 and 18th January 2024
Resolved – minutes from 14th December 2023 and 18th January 2024 were signed as being a correct record. Proposed Cllr Taylor, Seconded Cllr Stocks

02.24.241 Public Announcements
A new date has been given for the Cheese & Wine evening 24th May 2024

02.24.242 Public participation session with respect to items on the agenda and matters of mutual interest
A member of the public raised concerns regarding speeding in Manningtree near the Zebra Crossing outside Boots and towards the station. She is aware of 3 near misses on this crossing.
She also raised concerns regarding parking at the corner shop and alms-houses.
It was made aware that Essex County Council are responsible for these concerns. Cllr Barrett will escalate these concerns with Essex County Council via Cllr Gugliemi and North Essex Parking Partnership.
Any incidents need to be reported to the police.

02.24.243 Reports from the District and County Councils – circulated prior to the meeting.
Cllr Barrett also reported that Mistley Parish Council and Lawford Parish Council are happy to set up a group of Councillors to help with things that Manningtree Town Council may not be able to provide this year and that as Manningtree Town is the Hub of the area, certain things would benefit all 3 councils
The beach, flower tubs, and street signs are a few things that were mentioned that Manningtree Town Council may need help with.

02.24.244 Report from Essex Police
weekly newsletter - Essex Police Dispatch – circulated weekly.

02.24.245 Report from Street Keepers
Congratulations go to all volunteers; Friday 16th February 2024 will see this group receive a Pride of Tendring award. Liz Dunnett and Sharon Barker will receive the award.
Cllr Taylor and Cllr Stocks will be representing Manningtree Town Council.
Pace has also been nominated for the Kings award for volunteer service.
Manningtree Town Council has also nominated the Street Keepers for a BBC Make a Difference award.
Congratulations also go to Rowan Hunter from Estuary Wine Bar and The Stour Store who will also be receiving a Pride of Tendring award for organising Manningtree's Got Pride.
A donation has also been received from the Frankenberg partnership to go towards re-planting the wildlife garden on Quay Street.

02.24.246 Report from Business Chamber
A new magazine will be arriving shortly and has received good comments so far.
A new resource may also be possible for printing in the future.
The business Chamber has two dates for anyone who wishes to participate in Dementia Training.

02.24.247 Report from Dementia Awareness
We are very proud to say that we have achieved Dementia Friendly Status for the 2nd year running.
The Cheese and Wine evening is a fundraiser for Singing with Pleasure to help those with dementia.

02.24.248 Report from the Personal Committee
The personal committee gave a report and the full council noted this.

02.23.249 Reports from other committees and representatives
Cllr Dunnett attended a Zoom meeting from TDALC. The main topic was Highways and a guest speaker Mark Platt gave a talk. Items discussed were road signage and potholes which all councils were struggling with. Other items discussed were fly-tipping and the pylons.

Mermaids will be attending the Essex Climate Conference and giving a talk regarding Manningtree Beach and what they have achieved so far, they are still waiting for the Bathing Status decision.

02.24.250 Progress report from the Clerk

		CLERK'S PROGRESS REPORT February 2024	
Ref:	**Item**	**To Do**	**Ite Ag f disc Y**
	ONGOING		
	Cllr Guglielmi	Blue Setts ref - 2771008/ Quay St sign, motorbike parking, 20's Plenty, Colchester Rd Sign	
	Sun Screen Dispenser	Looking into a cage to protect it. (Stour Engineering) - March time	
6.12.23	Banks	Clerk to investigate different banks - to discuss in new financal year	
01.24.223	Dementia Awareness	Cheese and Wine Evening	
	EV Charging	To await for more info regarding possible charging points.	
	Internal Audit	Details for quote sent out to Internal Audit	

	NEW		
02.24.253	Community Award	To discuss nominations	
	Grass Tender	Awaiting Quotes - emails sent	
	Barclaycard	Have applied for new card	
	Map	Have requested info on a large map for assest register.	
	Checklist	Have implemented new checklists	
	Grant Funding update	To discuss costs of application / funding grants (TDC-Sea Changes-Suffolk & Essex Coasts)	
	Affinity Water	Have sent an email to request a map of Mains water supply (Quay Street)	
	Affinity Water	Michelle has done a rought estimate for the Water Bottle Dispenser	
	Manifest Theatre	copy of quotation for plastering works due to water damage discuss donation	

02.24.251 To discuss payment to the Clerk for her eye test and glasses
Resolved - This was discussed and agreed that the council would pay for the eye test, the clerk did not want paying for the glasses as she was aware that funds were very tight.
Proposed Cllr Dunnett, seconded Cllr Charlesworth.

02.24.252 To discuss VE Celebrations
This was discussed as a possible venture that all 3 councils could get involved with.

02.24.253 To discuss Community Awards 2024 and to set a date
Monday 22nd May 2024 has been set as the date for the Community Awards pending availability for the upstairs of the Red Lion, Manningtree.
Nominations were discussed and we have decided to award a group award and an individual award this year.

02.24.254 To discuss finance software
This will be discussed at the next council meeting as more information was needed.

02.24.255 To sign a new contract and to not the amendments (section 8, 9.1)
Resolved – The full council noted the amendments and witnessed the signing of the contract.
Proposed Cllr Dunnett, seconded Cllr Charlesworth.

02.23.256 To consider the following planning applications:

APPLICATION NO: 24/00108/LBC

PROPOSAL: Proposed new timber stud partition to form dental surgery.
LOCATION: Manningtree Dental Practice First and Second Floors 17 High Street Manningtree

24/00039/TCA Mrs Susan Clements - Mistley Parish Council	Holme Oak (T1) - cut back to clear pavement. Oak (T2) - remove minor deadwood. Sycamore (T3) - remove minor deadwood and hung up branches. Sycamores (T4, T11) - reduce canopy by 40% and remove minor deadwood. Sycamores (T5, T6, T10) - Remove deadwood. Sycamore (T13) - remove major deadwood and reduce canopy by 20%. Elm (T15) - fell. Oak (T16) - Remove low branches 3m above pavement and 5m above	The Walls Mistley Manningtree Essex CO11 1AS

		road. Oak (T18 and T19) - remove low branches by 3m. Sycamore (T23) - Fell. Oak (T24) - Remove minor deadwood. Oak (T25) - Reduce by 40%. London Plane (T27) - Remove hung up branches and reduce side growth over road by 4m. Sycamore (T29) - Remove minor deadwood. London Plane (T32, T33) - Remove major deadwood and any hung up branches.	

Resolved - All applications were considered and all agreed on no comments or objections

02.24.257 To consider the following planning decisions:

23/01509/FULHH *Approval - Full* 19.01.2024 *Delegated Decision*	*Mr and Mrs Rose*	*Proposed single storey rear extension, external staircase and alterations.*	*57 South Street* *Manningtree* *Essex* *CO11 1BQ*
23/01551/LBC *Approval - Listed Building Consent* 26.01.2024 *Delegated Decision*	*Mr Colin Moxham*	*Proposed conversion of shop to dwelling of two bedroom flat with alterations to the listed building.*	*5 Stour Street* *Manningtree* *Essex* *CO11 1DH*
23/01521/LBC *Approval - Listed Building Consent* *19.01.2024* *Delegated Decision*	*Mr and Mrs Rose*	*Single storey rear extension, external staircase and alterations.*	*57 South Street* *Manningtree* *Essex* *CO11 1BQ*

Resolved – The council noted that the LPA has approved these.

02.24.258 Finance

a) To review the monthly financial Bank Reconciliation - as of 30th January 2024, there was a total of £19,962.12 in both bank accounts.

Resolved – The Council has seen this reconciliation and this has been confirmed and signed by the chair.

b) To approve new payments for February 2024, in accordance with the 2023/24 budget – please see attached payment list.

Resolved – Cllr Taylor proposed and Cllr Stocks seconded the payments – all in favour.

02.24.259 To discuss this month "What has your council been doing this month?
Cllr Taylor and the clerk have been busy applying for funding to go towards the new Water bottle dispenser to be situated at Manningtree Beach.

02.24.260 To discuss where the resolutions for the current meeting have an impact on biodiversity
Yes – Water Bottle Dispenser.

02.24.261 Items for the next meeting to be added to the meeting.
None

02.23.237 There being no further business the chair closed the meeting at 8.53 pm

Next Town Council Meeting 21st March 2024. 7.30pm at the Masonic Hall.

signed……

Date……